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**DEADLINE for University Approvals/Signatures: 2/10/2025**

**Title of Agreement:** Memorandum of Understanding between Local Law Enforcement Agencies and University of Louisiana at Lafayette

**Department Contact Name, Phone, Email, Title, & Department:** Teresa LeDay, Title IX Coordinator, HR, 337-482-1819, [teressa.leday@louisiana.edu](mailto:teressa.leday@louisiana.edu)

**Contract Monitor/PI Name, Phone, & Email:** Teresa LeDay, Title IX Coordinator, HR, 337-482-1819, [teressa.leday@louisiana.edu](mailto:teressa.leday@louisiana.edu); Timothy Hanks, Chief, ULPD, [timothy.hanks@louisiana.edu](mailto:timothy.hanks@louisiana.edu), 337-482-6449

**Contracting Entity Legal Name:** Lafayette Parish Sheriff's Office; Lafayette City Police Department; Lafayette City Marshal's Office; District Attorney's Office for the 15th Judicial Court; Broussard Police Department; Scott Police Department; Carencro Police Department; Youngsville Police Department; and Dusan Police Department

**Contracting Entity Authorized Representative's Name, Phone, & Email:** Lafayette Parish Sheriff's Office: Mark Garber, Sheriff, [mark.garber@lafayettesheriff.com](mailto:mark.garber@lafayettesheriff.com); Lafayette City Police Department: Paul Trouard, Interim Chief, [ptrouard@LafayetteLA.gov](mailto:ptrouard@LafayetteLA.gov); District Attorney's Office for the 15th Judicial Court: Donald Landry, District Attorney, [DLandry@15thjdcda.org](mailto:DLandry@15thjdcda.org); Lafayette City Marshal's Office: Reginald Thomas. Marshal, [rrthomas@lafayettela.gov](mailto:rrthomas@lafayettela.gov); Broussard Police Department: Vance Olivier, Chief, [volivier@broussardpolice.com](mailto:volivier@broussardpolice.com); Scott Police Department: Chad Leger, Chief, [cleger@scottpd.org](mailto:cleger@scottpd.org); Carencro Police Department: David Anderson, Chief, [danderson@carencrocpd.com](mailto:danderson@carencrocpd.com); Youngsville Police Department: John Paul Broussard, Chief, [jbroussard@youngsville.org](mailto:jbroussard@youngsville.org); Duson Police Department: Kip Judice, Chief, [chief@dusonpd.com](mailto:chief@dusonpd.com)

**Type of Agreement:** Memorandum of Understanding

**Term of Agreement:** January 1, 2025 – December 31, 2028

**Associated Agreements (Renewal, Amendment, other linked Contracts):** N/A

**Department/Office Responsible for Retention of Original Agreement:** Human Resources

## APPROVALS

**This MOU is the University's template. The Contracting Entity did not request any revisions.**

**Contracting Entity Signing Electronically? Yes**

DocuSigned by:  
*Teressa Leday*  
2/3/2025  
D9CF840AF58F4E9

Teresa LeDay  
Title IX Coordinator, Human Resources

DocuSigned by:  
Patricia Cottonham  
2/3/2025  
9C0F1EF1DD4B40B


Patricia Cottonham  
Vice President for Student Affairs  
Academic Affairs

DocuSigned by:  
*L. Pantaleo*  
2/4/2025

Lindsay Pantaleo  
Interim Director, Operational Review

Final Signature to be made on Agreement by:

Timothy D. Hanks, Chief of Police, ULPD  
Dr. E. Joseph Savoie, President


DocuSigned by:  
 2/3/2025  
082D8F6E8FEF4ED...

Paul D. Thomas  
Chief Human Resources Officer

Date \_\_\_\_\_

DocuSigned by:  
Dr. Jaimie Helbert  
BFD24A70D328481...

Dr. Jamie Hebert  
Provost and Vice President for

DocuSigned by:  
 2/20/2025  
644202585435498

Jerry Luke LeBlanc  
Vice President for Administration  
And Finance

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**UNIVERSITY OF LOUISIANA AT LAFAYETTE**  
**AND**  
**LOCAL LAW ENFORCEMENT AGENCIES**

**I. PURPOSE**

The Memorandum of Understanding (“MOU”) is made effective January 1, 2025 (“Effective Date”) by and among the Parties described for the purpose of coordinating the response to certain offenses as power-based violence as defined in La. R.S. § 44:51 and delineating responsibilities and sharing information specific to such power-based violence offenses and trends involving University of Louisiana at Lafayette students as required by the Campus Accountability and Safety Act, La. R.S. § 17:3399.11, as amended by Act 439 and 472 of the 2021 Regular Session of the Louisiana Legislature. This MOU is intended to memorialize the Parties’ commitment to continued cooperation in the prevention of and response to such power-based violence offenses involving members of the University of Louisiana at Lafayette and Lafayette Parish community.

**II. PARTIES**

This MOU is an agreement between the following:

University of Louisiana at Lafayette (“University”)

and

University of Louisiana at Lafayette Police Department (“ULPD”); Lafayette Parish Sheriff’s Office; Lafayette City Police Department; Lafayette City Marshal’s Office; District Attorney’s Office for the 15th Judicial Court; Broussard Police Department; Scott Police Department; Carencro Police Department; Youngsville Police Department; and Duson Police Department, hereinafter collectively referred to as (collectively, “Law Enforcement Agencies”).

All parties to this MOU may hereinafter be collectively referred to as the “Parties.”

**I. TERM**

This MOU shall commence on Effective Date for a period of three (3) years, but shall be reviewed annually by University’s President, Title IX Coordinator, and the executive officer of each Law Enforcement Agency and amended as needed. Any alteration, variation, modification, or waiver of provisions of this MOU shall be valid only when it has been reduced to writing and executed by the duly authorized representatives of all Parties.

**II. COLLABORATIVE EFFORTS**

The Campus Accountability and Safety Act provides that all public institutions of higher education shall enter into a memorandum of agreement with local law enforcement and criminal justice agencies to clearly delineate the responsibilities and share information, in accordance with

applicable state and federal confidentiality laws, regarding power-based violence offenses, including trends about power-based violence offenses committed by or against students of the institution.

Nothing in this MOU entered into by the Parties shall be construed as prohibiting a victim or responsible employee from making a complaint to both the University and a Law Enforcement Agency.

Now therefore, in contemplation of the relationships to be established between the parties, the parties mutually agree as follows:

**1. The Law Enforcement Agencies each agree to:**

a. Designate a liaison to serve and work with University, including ULPD and University's Title IX Coordinator, and to serve as the Law Enforcement Agency's contact person;

b. Maintain communication and contact with University, to the extent they are able to do so without jeopardizing their own investigation, including meeting with University's Title IX Coordinator(s) or others to assist University in resolving power-based violence committed on the campus by or against students of University, and to promote the proper methods of preservation of evidence;

c. Notify University, to the extent they are able with respect to any confidentiality requirements imposed by law, of any report of power-based violence committed on University's campus by or against students of University;

d. Coordinate investigations with University, to the extent they are able to do so without jeopardizing their own investigation, to assure that any reported incident involving power-based violence committed on University's campus by or against students of University is fully investigated;

e. Assist in the development and implementation of training for use by University for sharing information and conducting investigations into power-based violence committed on University's campuses by or against students of University;

f. Share general information with University about power-based violence committed within the jurisdiction of the respective Law Enforcement Agency with the goal of promoting and improving campus safety;

g. Include on its police reports information related to the status of the alleged victim as a student of University; and

h. Develop and support policies and procedures to establish and maintain meaningful communication between all Parties to this MOU.

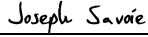
**2. University agrees to:**

- a. Designate a liaison to serve and work with Law Enforcement Agencies and to serve as University's contact person;
- b. Maintain communication and contact with the Law Enforcement Agencies, to the extent they are able to do so without jeopardizing their own investigation to assist the Law Enforcement Agencies in resolving power-based violence committed on its campuses by or against students of University and to promote the proper methods of preservation of evidence;
- c. Notify the Law Enforcement Agencies, to the extent they are able with respect to any confidentiality requirements imposed by law, of any report of power-based violence committed on their campus by or against students of University;
- d. Coordinate investigations with the Law Enforcement Agencies, to the extent they are able to do so without jeopardizing their own investigation, to assure that any reported incident involving power-based violence committed on its campus by or against students of University is fully investigated;
- e. Assist in the development and implementation of training with Law Enforcement Agencies for the sharing of information and conducting investigations into power-based violence committed on their campuses by or against students of University;
- f. Share general information with the Law Enforcement Agencies where applicable, about power-based violence committed on its campus by or against students of University with the goal of promoting and improving campus safety; and
- g. Develop and support the policies and procedures to establish and maintain the communication between all Parties to this MOU.

*[Remainder of page left intentionally blank. Signature page to follow.]*

This MOU is hereby accepted and adopted as of the Effective Date by the following authorized representatives of the Parties hereto:

**University of Louisiana at Lafayette**

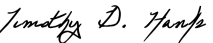
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3/17/2025

By: Dr. E. Joseph Savoie, President

Date

**University of Louisiana at Lafayette Police Department**


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3/13/2025

By: Timothy Hanks, Chief

Date

**Lafayette Police Department**


Signed by:  
  
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3/17/2025

By: Paul Trouard, Interim Chief

Date

**Lafayette Parish Sheriff's Office**

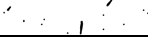
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4/10/2025

By: Mark Garber, Sheriff

Date

**District Attorney's Office for the 15th Judicial Court**

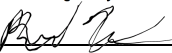
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3/20/2025

By: Donald Landry, District Attorney

Date

**Lafayette City Marshal's Office**

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3/17/2025

By: Reginald Thomas, Marshal

Date

### Broussard Police Department

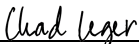
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3/18/2025

By: Vance Olivier, Chief

Date

### Scott Police Department

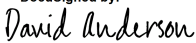
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3/24/2025

By: Chad Leger, Chief

Date

### Carencro Police Department

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3/17/2025

By: David Anderson, Chief

Date

### Youngsville Police Department

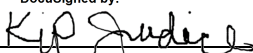
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5/6/2025

By: John Paul Broussard, Chief

Date

### Duson Police Department

DocuSigned by:  
  
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3/20/2025

By: Kip Judice, Chief

Date

**Agency Liaison Designees**

**UL Lafayette Liaison:**

**Name:** Teressa LeDay

**Phone:** 337-482-1819

**Email:** [teressa.leday@louisiana.edu](mailto:teressa.leday@louisiana.edu)

**ULPD Liaison:**

**Name:** Tim Hanks

**Phone:** 337-482-6449

**Email:** [timothy.hanks@louisiana.edu](mailto:timothy.hanks@louisiana.edu)

**Lafayette Police Department Liaison:**

**Name:** Trina B Broussard

**Phone:** 337-291-7247

**Email:** [tbroussard@lafayettela.gov](mailto:tbroussard@lafayettela.gov)

**Lafayette Parish Sheriff's Office Liaison:**

**Name:** Sonny Stutes

**Phone:** 337-236-5649

**Email:** [sonny.stutes@lafayettesheriff.com](mailto:sonny.stutes@lafayettesheriff.com)

**District Attorney's Office for the 15th Judicial Court Liaison:**

**Name:** Alan Haney

**Phone:** 337-519-6800

**Email:** [AHaney@15thjdcda.org](mailto:AHaney@15thjdcda.org)

**Lafayette City Marshal's Office Liaison:**

**Name:** Reginald Thomas

**Phone:** 337-291-8723

**Email:** [rrthomas@lafayettela.gov](mailto:rrthomas@lafayettela.gov)

**Broussard Police Department Liaison:**

**Name:** Vance J. Oliver

**Phone:** 337-837-6259

**Email:** [volivier@broussardpolice.com](mailto:volivier@broussardpolice.com)

**Scott Police Department Liaison:**

**Name:** Chad Leger

**Phone:** 337-233-3715

**Email:** [cleger@scottpd.org](mailto:cleger@scottpd.org)

**Carencro Police Department Liaison:**

**Name:** David Anderson

**Phone:** 337-896-6132

**Email:** [danderson@carencropd.com](mailto:danderson@carencropd.com)

**Youngsville Police Department Liaison:**

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**Phone:** 337-856-5931

**Email:** [jpbroussard@youngsville.org](mailto:jpbroussard@youngsville.org)



**Duson Police Department Liaison:**

**Name:** Kip Judice

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**Email:** [chief@dusonpd.com](mailto:chief@dusonpd.com)