



## Operational Review External Agreement Routing Form

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### AGREEMENT INFORMATION

**DEADLINE for University Approvals/Signatures:** 11/2/2021

**Title of Agreement:** Memorandum of Understanding between Local Law Enforcement Agencies and University of Louisiana at Lafayette

**Department Contact Name, Phone, Email, Title, & Department:** Teresa LeDay, Title IX Coordinator, HR, 337-482-2921, [titleix@louisiana.edu](mailto:titleix@louisiana.edu)

**Contract Monitor/PI Name, Phone, & Email:** Teresa LeDay, Title IX Coordinator, HR, 337-482-2921, [titleix@louisiana.edu](mailto:titleix@louisiana.edu) and Timothy Hanks, Interim Police Chief, ULPD, [timothy.hanks@louisiana.edu](mailto:timothy.hanks@louisiana.edu), 337-482-6447

**Contracting Entity Legal Name:** Broussard Police Department, Scott Police Department, Carencro Police Department, Duson Police Department, Youngsville Police Department, Lafayette Police Department, Lafayette Parish Sheriff's Office, Lafayette City Marshal, Lafayette Parish District Attorney- 15<sup>th</sup> J.D.C./D.A.

**Contracting Entity Authorized Representative's Name, Phone, & Email:** Broussard Police Department, Chief Vance Oliver, [volivier@broussardpolice.com](mailto:volivier@broussardpolice.com); Scott Police Department, Chief Chad Leger, [cleger@scottpd.org](mailto:cleger@scottpd.org); Carencro Police Department, Chief David Anderson [danderson@carencrodpd.com](mailto:danderson@carencrodpd.com); Duson Police Department, Chief Kip Judice, [chief@dusonpd.com](mailto:chief@dusonpd.com); Youngsville Police Department, Chief Rickey Boudreaux, [RickeyBoudreaux@Youngsvillepd.org](mailto:RickeyBoudreaux@Youngsvillepd.org); Lafayette Police Department, Interim Chief Wayne Griffin, [wgriffin@lafayettela.gov](mailto:wgriffin@lafayettela.gov); Lafayette Parish Sheriff's Office, Sheriff Mark Garber, [Mark.Garber@lafayettesheriff.com](mailto:Mark.Garber@lafayettesheriff.com); Lafayette City Marshal, Marshal Reginald Thomas, [rrthomas@lafayettela.gov](mailto:rrthomas@lafayettela.gov); Lafayette Parish District Attorney- 15<sup>th</sup> J.D.C./D.A., Donald Landry, [dlandry@15jdcda.org](mailto:dlandry@15jdcda.org) and [angieh@15jdcda.org](mailto:angieh@15jdcda.org)

**Type of Agreement:** Memorandum of Understanding

**Term of Agreement:** January 1, 2022 – December 31, 2025

**Associated Agreements (Renewal, Amendment, other linked Contracts):** No

**Department/Office Responsible for Retention of Original Agreement:** Human Resources

NOTES	APPROVALS	
<p>This MOU is the University's standard template and Contracting Entities did not request any revisions.</p>	<p>DocuSigned by:  D9CF840AF58E4E9... Teresa LeDay Title IX Coordinator, Human Resources Date 10/29/2021</p>	<p>DocuSigned by:  082D8F6E8FEF4ED... Paul D. Thomas Chief Human Resources Officer Date 10/30/2021</p>
	<p>DocuSigned by:  9C0E1FF1DD4B40B... Patricia Cottonham Vice President for Student Affairs Academic Affairs Date 11/2/2021</p>	<p>DocuSigned by:  BFD24A70D328481... Dr. Jamie Hebert Provost and Vice President for Date 11/2/2021</p>
	<p>DocuSigned by:  61CD0654942F427... Megan D. Breaux Director, Operational Review And Finance Date 11/3/2021</p>	<p>DocuSigned by:  644202585435498... Jerry Luke LeBlanc Vice President for Administration Date 11/5/2021</p>
	<p>Final Signature to be made on Agreement by: Timothy D. Hanks, Chief of Police, ULPD Dr. E. Joseph Savoie, President</p>	

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**UNIVERSITY OF LOUISIANA AT LAFAYETTE**  
**AND**  
**LOCAL LAW ENFORCEMENT AGENCIES**

**I. PURPOSE**

The Memorandum of Understanding (“MOU”) is made effective January 1, 2022 (“Effective Date”) by and among the Parties described for the purpose of coordinating the response to certain offenses as power-based violence as defined in La. R.S. § 44:51 and delineating responsibilities and sharing information specific to such power-based violence offenses and trends involving University of Louisiana at Lafayette students as required by the Campus Accountability and Safety Act, La. R.S. § 17:3399.11, as amended by Act 439 and 472 of the 2021 Regular Session of the Louisiana Legislature. This MOU is intended to memorialize the Parties’ commitment to continued cooperation in the prevention of and response to such power-based violence offenses involving members of the University of Louisiana at Lafayette and Lafayette Parish community.

**II. PARTIES**

This MOU is an agreement between the following:

University of Louisiana at Lafayette (“University”)

and

University of Louisiana at Lafayette Police Department (“ULPD”); Lafayette Parish Sheriff’s Office; Lafayette City Police Department; Lafayette City Marshal’s Office; District Attorney’s Office for the 15th Judicial Court; Broussard Police Department; Scott Police Department; Carencro Police Department; Youngsville Police Department; and Duson Police Department, hereinafter collectively referred to as (collectively, “Law Enforcement Agencies”).

All parties to this MOU may hereinafter be collectively referred to as the “Parties.”

**I. TERM**

This MOU shall commence on Effective Date for a period of three (3) years, but shall be reviewed annually by University’s President, Title IX Coordinator, and the executive officer of each Law Enforcement Agency and amended as needed. Any alteration, variation, modification, or waiver of provisions of this MOU shall be valid only when it has been reduced to writing and executed by the duly authorized representatives of all Parties.

## **II. PREVIOUS CAMPUS ACCOUNTABILITY AND SAFETY ACT MEMORANDUM OF UNDERSTANDING**

Upon the Effective Date of this MOU, the Campus Accountability and Safety Act Memorandum of Understanding made effective April 1, 2021 between the Parties is terminated and shall have no further force or legal effect.

University, Law Enforcement Agencies, and Lafayette community-based organizations entered into a Memorandum of Understanding (“SART Agreement”) to establish a Sexual Assault Response Team (“SART”). SART is a cooperative, collaborative commitment between the SART parties to support local community response to sexual assault. This MOU does not replace and shall not be construed as to negate, modify, or affect in any way the provisions of the SART Agreement.

## **III. COLLABORATIVE EFFORTS**

The Campus Accountability and Safety Act provides that all public institutions of higher education shall enter into a memorandum of agreement with local law enforcement and criminal justice agencies to clearly delineate the responsibilities and share information, in accordance with applicable state and federal confidentiality laws, regarding power-based violence offenses, including trends about power-based violence offenses committed by or against students of the institution.

Nothing in this MOU entered into by the Parties shall be construed as prohibiting a victim or responsible employee from making a complaint to both the University and a Law Enforcement Agency.

Now therefore, in contemplation of the relationships to be established between the parties, the parties mutually agree as follows:

### **1. The Law Enforcement Agencies each agree to:**

a. Designate a liaison to serve and work with University, including ULPD and University’s Title IX Coordinator, and to serve as the Law Enforcement Agency’s contact person;

b. Maintain communication and contact with University, to the extent they are able to do so without jeopardizing their own investigation, including meeting with University’s Title IX Coordinator(s) or others to assist University in resolving power-based violence committed on the campus by or against students of University, and to promote the proper methods of preservation of evidence;

c. Notify University, to the extent they are able with respect to any confidentiality requirements imposed by law, of any report of power-based violence committed on University’s campus by or against students of University;

d. Coordinate investigations with University, to the extent they are able to do so without jeopardizing their own investigation, to assure that any reported incident

involving power-based violence committed on University's campus by or against students of University is fully investigated;

e. Assist in the development and implementation of training for use by University for sharing information and conducting investigations into power-based violence committed on University's campuses by or against students of University;

f. Share general information with University about power-based violence committed within the jurisdiction of the respective Law Enforcement Agency with the goal of promoting and improving campus safety;

g. Include on its police reports information related to the status of the alleged victim as a student of University; and

h. Develop and support policies and procedures to establish and maintain meaningful communication between all Parties to this MOU.

## **2. University agrees to:**

a. Designate a liaison to serve and work with Law Enforcement Agencies and to serve as University's contact person;

b. Maintain communication and contact with the Law Enforcement Agencies, to the extent they are able to do so without jeopardizing their own investigation to assist the Law Enforcement Agencies in resolving power-based violence committed on its campuses by or against students of University and to promote the proper methods of preservation of evidence;

c. Notify the Law Enforcement Agencies, to the extent they are able with respect to any confidentiality requirements imposed by law, of any report of power-based violence committed on their campus by or against students of University;

d. Coordinate investigations with the Law Enforcement Agencies, to the extent they are able to do so without jeopardizing their own investigation, to assure that any reported incident involving power-based violence committed on its campus by or against students of University is fully investigated;

e. Assist in the development and implementation of training with Law Enforcement Agencies for the sharing of information and conducting investigations into power-based violence committed on their campuses by or against students of University;

f. Share general information with the Law Enforcement Agencies where applicable, about power-based violence committed on its campus by or against students of University with the goal of promoting and improving campus safety; and

g. Develop and support the policies and procedures to establish and maintain the communication between all Parties to this MOU.

This MOU is hereby accepted and adopted as of the Effective Date by the following authorized representatives of the Parties hereto:

**University of Louisiana at Lafayette**

DocuSigned by:

*Joe Savoie*

1405E1487C93461...

11/8/2021

By: Dr. E. Joseph Savoie, President

Date

**University of Louisiana at Lafayette Police Department**

DocuSigned by:

*Timothy D. Hanks*

6A6C76425DEB490...

10/30/2021

By: Timothy Hanks, Chief

Date

**Lafayette Police Department**

DocuSigned by:

*Monte Potier*

6105DD48D5A14AA...

11/29/2021

By: Wayne Griffin, Interim Chief

Monte Potier

Date

**Lafayette Parish Sheriff's Office**

DocuSigned by:

*Mark Garber*

87822B7E25A7427...

11/17/2021

By: Mark Garber, Sheriff

Date

**District Attorney's Office for the 15th Judicial Court**

DocuSigned by:

*Donald D Landry*

43DDD7C38E4249D...

11/22/2021

By: Donald Landry, District Attorney

Date

**Lafayette City Marshal's Office**

DocuSigned by:

*Reginald Thomas*

7430470411F64CA...

11/8/2021

By: Reginald Thomas, Marshal

Date

**Broussard Police Department**

DocuSigned by:  
*Vance Olivier*  
5C59206F9BB84E1...

11/18/2021

By: Vance Olivier, Chief

Date

**Scott Police Department**

DocuSigned by:  
*Chad Leger*  
ED7842B95861413...

11/22/2021

By: Chad Leger, Chief

Date

**Carencro Police Department**

DocuSigned by:  
*David Anderson*  
97CEF888A7A3484...

11/8/2021

By: David Anderson, Chief

Date

**Youngsville Police Department**

DocuSigned by:  
*Rickey Boudreaux*  
3EBD506E4933446...

11/17/2021

By: Rickey Boudreaux, Chief

Date

**Duson Police Department**

DocuSigned by:  
*Kip Judice*  
90F1640F76014D9...

11/8/2021

By: Kip Judice, Chief

Date

**Agency Liaison Designees**

**UL Lafayette Liaison:**

Name: Teressa LeDay

Phone: 337-482-1819

Email: teressa.leday@louisiana.edu

**ULPD Liaison:**

Name: Chief Tim Hanks

Phone: 337-482-6449

Email: tdh5555@louisiana.edu

**Lafayette Police Department Liaison:**

Name: Det. Devin Touchet Det. James Gayle

Phone: 337-291-8153 337-291-8684

Email: dtouchet@lafayettela.gov jgayle@lafayettela.gov

**Lafayette Parish Sheriff's Office Liaison:**

Name: Sonny Stutes

Phone: 337-236-5649

Email: sonny.stutes@lafayettesheriff.com

**District Attorney's Office for the 15th Judicial Court Liaison:**

Name: Alan Haney

Phone: 3375196800

Email: AHaney@15thjdcda.org

**Lafayette City Marshal's Office Liaison:**

Name: Reginald Thomas

Phone: 3372918723

Email: rrthomas@lafayettela.gov

**Broussard Police Department Liaison:**

Name: Vance J. Olivier

Phone: 337-837-6259

Email: volivier@broussardpolice.com

**Scott Police Department Liaison:**

Name: Chad Leger

Phone: 337-233-3715

Email: cleger@scotttpd.org

**Carencro Police Department Liaison:**

Name: David Anderson

Phone: 337-896-6132

Email: danderson@carencropd.com

**Youngsville Police Department Liaison:**

Name: Chief Rickey Boudreaux

Phone: 3378565931

Email: rickeyboudreaux@youngsvillepd.org



**Duson Police Department Liaison:**

Name: kip Judice

Phone: 337 873-6736

Email: chief@dusonpd.com